

Etiquette FCSA Study Notes

Texas Association, Family, Career and Community Leaders of America

Below are notes to study for the Etiquette FCSA:

- When helping someone to be seated at a table the male should assist a female to what side?
- When seated at a table, one should enter on the _____ side of the chair.
- At the end of the meal, the napkin should be placed unfolded to the _____ of the plate.
- Food is passed in what direction?
- The waiter serves from the customer's left and picks up from their right.
- If one needs to leave the table during the meal, the napkin should be placed in the chair, not on the table.
- Work from the outside in when using the silverware.
- When setting a table, place the napkin so that the open edges or corners of the napkin are in the upper right corner of the napkin.
- Stand behind the chair until the hostess, lady of the house is seated.
- Bread can be used as pusher.
- When eating at a restaurant a hostess or waiter directs the group to their seat.
- Who usually follow the one leading the group to be seated in a restaurant.
- The host or male suggests items on the menu indicating to his guest what price he is prepared to pay.
- When a man is introduced to a woman, who's name should be said first.
- Eye contact should be made when shaking someone's hand.
- When should cell phones be used during a business luncheon, formal dinner or receptions?
- When introducing yourself, always use your first and last name but never your title.
- Should slang be using during a formal meal.
- What constitutes a good hand shake?
- Conversation at the table should not include what topics?
- One's name tag should be worn on the right side of the shirt/blouse or jacket.
- What should one do if lettuce is in large pieces on the plate?
- Break off a whole piece of bread or roll into 2 or smaller pieces.
- One should always write the host a thank you letter after being at a dinner party.
- If a food is served that you have never eaten, wait until the host/hostess eats it in order to understand what to do.
- One never has a second chance to make a good impression.
- When should good manners and etiquette be practiced?
- When served something that one has never tasted, it is proper to at least taste the food items.
- Where should silverware be placed at the end of the meal?